



Animal Welfare Institute of New Zealand

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28 October 1999

Attention Joanna Connolly
Community Assistance Administrator
Waitakere City Council
6 Waipareira Avenue
Lincoln
WAITAKERE CITY

Community Well-being Fund

Enclosed is an application for funding for the Animal Welfare Institute of New Zealand.

AWINZ was established as a result of consideration by Waitakere City Council of its strategic options for animal welfare over the period 1997/99.

The establishment of the Institute was contingent on the passing of the Animal Welfare Act 1999. Parliament passed the Act on 7 October 1999 and commences on 1 January 2000.

As the Institute is a new organisation there is no track record or financial accounts. The supporting document is a notice of intent addressed to the Group Director of MAF Biosecurity Authority. This will provide detailed background to the application.

The Institute will be launched as a vehicle for promoting animal welfare in Waitakere City and will work in partnership with the Animal Welfare Services of Waitakere.

Please contact Tom Didovich, Animal Welfare Services Manager (DDI 836 7770) who will give you further and more detailed information on the impact of this project of the communities of Waitakere.

Sincerely

Neil Wells
Trustee



**Waitakere City Council's
Community Wellbeing Fund
Application for Financial Assistance
1999/00**

Applications close 5.00 pm Friday, 29th October 1999

Late Applications will not be considered

Please complete one application form per project. If you need help with your application please phone Joanna Connolly on 836 8000 ext. 8514. Please type or print in black ink, so your application can be easily read and photocopied.

CHECK YOUR ELIGIBILITY

Council's eligibility criteria and priorities for funding are set out in the Community Wellbeing Fund Guidelines. Please read them carefully before filling out this form.

Is your organisation/group of a non-profit making nature?

Yes



Is your application for a non-sporting or non-arts related project?

Yes



Will your project benefit Waitakere City's residents?

Yes



If you have answered yes to all of the above you are eligible to apply.

If you have not answered yes or are unsure about any of the above questions please contact Joanna Connolly on 836 8000 ext. 8514.

1. TELL US ABOUT YOURSELF

1.1 Full name of Group / Organisation:

ANIMAL WELFARE INSTITUTE OF NEW ZEALAND

1.2 Street Address:

1156 HUIA ROAD & ANIMAL REFUGE CENTRE
HUIA THE CONCOURSE HENDERSON

1.3 Postal Address:

PO BOX 60.208
TITIRANGI WAITAKERE CITY

1.4 Telephone / Fax number:

09 811 8020 Fax 09 811 8010

1.5 Contacts: Please name two people Council can contact if we need further information.

Name: NEIL WELLS Telephone (Day): 09 811 8020
(Night): 09 811 8722

Name: TOM DIDOVICH Telephone (Day): _____
(Night): _____

1.6 What are your organisation's goals?

see attached supporting document. Section 4

1.7 Please nominate which Community Board(s) you wish this application to be considered by.
(Refer to page 2 of the guidelines for advice on which Community Board(s) to apply to and maps showing Ward boundaries)

- Henderson Community Board New Lynn Community Board
 Massey Community Board Waitakere Community Board
 All Boards equally

1.8 Is your organisation a legally constituted trust or incorporated society?

Yes

No

- IN PROCESS OF REGISTRATION
AS CHARITABLE TRUST

1.9 Are you registered for G.S.T.?

Yes

No

NOT YET

1.10 If yes, your G.S.T. number is

NA / /

1.11 Are you part of a national / regional organisation?

Yes, please name it _____

No

1.12 Do you have an ongoing funding body?

Yes, please name it _____

No

1.13 What other funding has your organisation received in the past two years?

Funder	Project	Amount Received
NIL		

- 2.1 Describe the programme, project or service for which you wish to apply for funding. Please describe how your programme relates to Council's strategic aims for its community assistance? (see page 5 of the guidelines)

This project is to establish the management systems and quality manuals so that support can be given to Animal Welfare Officers working in all wards of Waitakere City on animal welfare issues (as distinct from dog control matters that are funded by the dog control account)

This includes educational promotion to schools and community groups of proper and humane care of animals in the home into increasing the value of pets in the mental and physical well being of all people in the community. This benefits both animal owners and non-animal owners. The latter develop a sense of closer community if animals are treated well and are not a nuisance to neighbours.

- 2.2 Why are you running your project / service? If possible, please include information on:

- any consultation undertaken with government agencies / Council / voluntary agencies
- any formal research
- other groups who provide similar services
- other groups you may work with

Consultation with Animal Welfare Services, Waitakere City and Ministry of Agriculture and Forestry

- 2.3 Can you demonstrate community support for your proposal? E.g. supporting letters, previous achievements etc.

Tom Diederich, Animal Welfare Services Manager can provide evidence of community support.



2.4 What community benefits will result from your project, and how will they be measured?

Improves access to leisure activities by promoting humane attitudes to animals and people.
 Improves safety if animals are not a nuisance or danger.
 Promotes a sense of belonging by bringing animal owners and non owners closer together.
 This will benefit all residents of Waitakere directly or indirectly.

2.5 Approximately how many people will benefit from the programme / service event you are seeking funding for? (see guidelines for maps showing ward boundaries)

ALL RESIDENTS OF ALL WARDS

Henderson Ward Massey Ward
 New Lynn Ward Waitakere Ward

2.6 Planned project dates: - establishment phase

Start: 1 January ~~1999~~ Finish: 30 June ~~1999~~ then ongoing.

2.7 If you do not receive the full amount you are requesting will your project still go ahead?

Yes No

3 FINANCIAL DETAILS

3.1 List the full income and costs of the project (please list each part of it, not just a total figure)

INCOME	AMOUNT	COSTS	AMOUNT
Eg. Cash in hand	NIL	Eg. Volunteer travelling costs	
Grants	15,000	Systems setup	8500
Public donations	5,000	Administration	36,000
Service fees	2,000	Telephone	720
Fundraising Events	12,000	Postage photocopying	900
Voluntary Activities	5,000	Travel	720
Secured staff	4,000	Contingencies	1200
TOTAL INCOME	\$ 49,000	TOTAL COST	\$ 48,040

3.2 In total, how much funding are you seeking from the Community Wellbeing Fund? (maximum \$5,000)

\$5000

If you have nominated more than one Community Board to consider your application, this amount will be divided accordingly.

3.3 Please list other sources of funding and resources for your project, including voluntary labour.

DONATIONS TO AWS CHARITY FUND.
 SECURED & SUPPORT STAFF & RESOURCES FROM AWS

3.4 If applying for \$3,000 or more, would you also like to present your application in person?

Yes No

3.5 Have you applied to any other organisation for funding for this project?

No Yes, please specify

Name of Organisation:	Amount Requested	Decision Date
	\$	/ /
	\$	/ /
	\$	/ /

4 DECLARATION

I hereby declare that the above information supplied on behalf of our organisation is correct.

If the application is successful, my organisation agrees to:

- ⊙ Keep receipts of all money spent and provide a copy of these, along with a Certificate of Expenditure, within one year of receipt of the funding for any grant of \$3,000 or less.
- ⊙ If more than \$3,000 funding is given, prepare a brief report for Council on what the money was spent on and what results were obtained, and provide a copy of all receipts of the money spent, within one year of receipt of funding.

On behalf of my organisation:

Name: NEIL WELLS Position: TRUSTEE
Signature: [Signature] Date: 28/10/99

Please attach:

- ◆ A current set of accounts (balance sheet/statement of income and expenditure)
- ◆ A Management Plan (if you have one)

These items will complete your application

Post to: Waitakere City Council, Private Bag 93 109, Henderson
or
Deliver to: Waitakere City Council, 6 Waipareira Avenue, Henderson
Attention: Joanna Connolly, Community Assistance Administrator
by 5.00 pm, Friday 29th October 1999

Checklist

- Have you answered every question?
- Do your figures add up?
- Have you attached a current financial statement?



Waitakere City Council
Te Kaitiaki o Waitākere

Community Wellbeing Fund
99/00

Animal Welfare Institute of New Zealand

*Notice of Intent to the Group Director,
MAF Biosecurity Authority
to be an "approved organisation"
under the Animal Welfare Act 1999*

1. Introduction

This is a preliminary notice that the Animal Welfare Institute of New Zealand intends to apply to the Group Director, MAF Biosecurity Authority, to be an "approved organisation" under section 121 of the Animal Welfare Act 1999.

Name of Applicant: Animal Welfare Institute of New Zealand.

Office: 1156 Huia Road, Huia, Auckland

Area: It is intended that the Institute will operate nationally. However, it is intended that AWINZ will be established in Waitakere City and that Animal Welfare Services will provide core services.

Relevant Information: Contained herein but specifically in section 9.

2. Waitakere City Pilot Programme

In 1995 a pilot programme between MAF Regulatory Authority and Animal Welfare Services (AWS) of Waitakere City Council resulted in 10 officers being trained to standards equal to or exceeding the training standards of the RNZSPCA.

After the training course 2 officers left the employ of AWS and one did not seek a warrant due to ill health. The other 7 officers were warranted. It is testimony to the stable environment that exists in AWS that every Inspector trained and warranted 3 years ago is still employed.

In the following 3 years AWS has been audited 3 times by the MAF Compliance Group. Each audit was reported favourably.

Because the policy development leading up to the proposed Animal Welfare Bill was evolving and required further consultation with stakeholders, MAF Regulatory Authority extended the Waitakere City pilot programme and Inspectors' appointments and, following agreement by the Minister for Food, Fibre, Biosecurity and Border Control, this will continue until the repeal of the Animals Protection Act 1960 on 1 January 2000.

3. Waitakere City's Strategic Plan

Animal Welfare Services is a business unit that operates within the infrastructure of Waitakere City.

In September 1997 Waitakere City Council commenced consideration of strategic options for its various business units including Animal Welfare Services.

Animal Welfare Services considered a number of strategic options—

- No change
- Change to a local authority trading enterprise (LATE)
- Formation of a not-for-profit body to act as the interface between community and service delivery.

It was the third option that gained favour – the formation of a charitable trust.

Over the past 2 years the City Business Advisory Unit and Animal Welfare Services have been developing the concept of forming a charitable trust. This process commenced well before the policy of “approved organisations” was included in the Animal Welfare Bill (No.2).

4. Function of the Institute

A charitable trust has been formed by Deed of Trust as the “Animal Welfare Institute of New Zealand” (AWINZ). It is being registered under Part II of the Charitable Trusts Act 1957. The founding trustees are:

- Nuala Grove
- Sarah Giltrap
- Graeme Coutts
- Neil Wells

The purpose of the Trust is to promote the welfare of animals and in furtherance of this purpose—

- (a) To prevent ill treatment to and the relief of suffering of animals;
- (b) To provide animal welfare services;
- (c) To encourage and develop by humane education individual responsibility for the welfare of animals, and the promotion of humane attitudes in society to animals and people;
- (d) To establish a quality assurance body for the enhancement of quality assured standards in animal welfare compliance activities, animal care and animal utilisation;
- (e) To support and encourage the study of animal welfare issues;
- (f) To co-operate with Government agencies in the reform of laws for the welfare of animals, and the promotion of humane attitudes in society to animals and people;
- (g) To advance the aims of the Trust by seeking the support and advice of all available moral, educational, legislative and scientific institutions, and strategic partners;

Welfare Science and the Animal Welfare Science and Bioethics Centre at Massey University, and the Veterinary Education Centre at UNITEC.

13. Transitional arrangements

The Minister for Food, Fibre, Biosecurity and Border Control has agreed that Inspectors currently warranted under the Animals Protection Act 1960 will continue to be hold office until the commencement of the Animal Welfare Act 1999.

By approving AWINZ as an approved organisation from the day the Act commences it will enable a seamless transition from the Waitakere Pilot Programme to the Animal Welfare Institute of New Zealand.

For the Board of Trustees of
the Animal Welfare Institute of New Zealand

Date: 20 August 1999