



## Memorandum

---

To Harry O'Rourke

---

Copy to Grant Gillard  
Denis Sheard

---

From Neil Wells

---

Date 5th April 2006

---

Subject AWINZ MAILER

---

Wally Thomas, Liz Mahoney and I met this morning and discussed the draft AWINZ mailer.

Wally is of the view that this will enhance the ability of AWINZ to directly fund animal welfare activities in Waitakere.

The Animal Welfare Centre at The Concourse is a designated animal refuge under the Animal Welfare Act 1999. AWINZ is the approved organisation and Waitakere City is the linked organisation.

There is a memorandum of understanding signed between AWINZ and Waitakere City in 2002 which establishes a formal relationship.

The net donations would be held in trust and spent only on Animal Welfare: Waitakere.

The cost of printing and insertion will be carried by AWINZ.

Wally makes the following comments.

1. Incorporate a Waitakere logo at the top of the letter.
2. I should not be the signatory — get it signed by the Chairman (the Chairman designate is Wyn Hoadley, former Mayor of Takapuna, currently ARC member.)
3. Have the tax deductibility question in place with IRD before the flyer goes out.

Attached is the draft flyer with Wally's amendments incorporated.